



# James Carter

## Lead Catering Server

Experienced catering server with seven years in delivering outstanding service for corporate events, weddings, and private parties. Proficient in managing buffet stations, coordinating with event planners, and ensuring seamless guest experiences.

### PROFESSIONAL EXPERIENCE

- Lead Catering Server, Elite Catering Services, City, ST | July 2017 to present**
  - Supervised service for events hosting up to 400 guests, ensuring accurate and efficient delivery of meals
  - Collaborated with event coordinators to meet specific client needs, earning a 95% satisfaction rate
  - Trained and managed a team of 12 catering staff, reducing onboarding time by 25%
  - Enhance buffet presentations, increasing positive feedback on food quality and display
- Catering Server, City Catering Co., City, ST | May 2014 to July 2017**
  - Assisted in the setup and teardown of event spaces for corporate and social events
  - Ensured adherence to food safety guidelines while managing buffet stations
  - Supported the kitchen team during large events, reducing service delays by 15%

### CONTACT INFORMATION

- (123) 456-7890
- email@example.com
- LinkedIn | Portfolio
- City, ST

### KEY SKILLS

- Event setup and teardown
- Buffet and plated service
- Guest satisfaction
- Food presentation
- Team collaboration

### EDUCATION

Bachelor of Arts in Event Management,  
May 2014  
State University | City, ST