



MELISSA ANDERSON

Nanny

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LinkedIn | Portfolio

San Diego, CA 12345

EDUCATION

High School Diploma

Westview High School, San Diego, CA
2016

KEY SKILLS

CPR and first aid

Creative problem-solver

Early childhood development

Excellent communication skills

Time management

ABOUT ME

Dependable, energetic full-time nanny with experience as a paraprofessional aide in the preschool setting focused on early developmental intervention. Valued for warmth, compassion, patience, and dedication. Adept at organizing children's schedules, meal planning and preparation, and recreational activities. Strong communication skills relating to children of all ages.

WORK EXPERIENCE

- August 2021 - present
The Hoffman Family, San Diego, CA
Full-Time Nanny
Care for three girls, ages 2, 4, and 7
Coordinate with speech-language pathologist for a child with autism and engage in development activities
Organize fun, educational games and outings to libraries, zoos, museums, and parks
Prepare and serve meals ensuring food safety for 4-year-old's wheat allergy
Meet regularly with parents to review children's schedules, appointments, and upcoming events
- September 2018 - June 2021
Early Learners Day School, San Diego, CA
Preschool Paraprofessional
Assist with instruction for assigned students requiring developmental support
Prepare educational activities under the guidance of the classroom teacher
Facilitate learning needs identified in IEP for students receiving early childhood intervention services
Prepare bulletin boards, displays, and visuals to assist with classroom lessons

CERTIFICATIONS

First Aid and CPR - Red Cross | 2017

California Office of Developing Educational Services Personnel (CODESP) accreditation | 2017