

Your Name

City, ST | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Profile

- Lead warehouse associate with more than a decade of experience in inventory management software, safety training, and thorough inspection. Oversees a warehouse staff of 45 employees, providing professional development across teams.

Education

- Associates of Applied Arts (A.A.S.), Warehouse Management | NASHVILLE STATE COMMUNITY COLLEGE, Nashville, TN | May 2012

Certifications

- Certified Professional in Distribution & Warehousing | American Purchasing Society | June 2017
- Occupational Safety and Health Administration (OSHA) Warehouse Certification | OSHA | May 2015

Key Skills

- Data entry
- Inventory software
- Quality control and product inspection
- Safe heavy machinery operation
- Warehouse training

Professional Experience

LEAD WAREHOUSE ASSOCIATE | EMORY ENTERPRISE, NASHVILLE, TN | APRIL 2018 – PRESENT

- Oversee staff of 45 warehouse associates, providing career mentorship and training
- enter necessary product data into inventory software, reducing shrinkage by 30%
- Deliver safety training tailgate sessions to review best practices for operating forklifts and other warehouse heavy machinery
- Conduct quality control and product inspection audits, decreasing production errors by 15%

WAREHOUSE ASSOCIATE | WORLD AUTOMOTIVE AFTERMARKET CO., NASHVILLE, TN | JUNE 2012 – APRIL 2018

- Selected and retrieved merchandise to fulfill an average of 240 daily orders for customers across the globe
- Operated forklift with a spotless, accident-free safety record
- Earned “Team Member of the Year” award for assisting other warehouse colleagues with overtime runs
- Applied accurate labels to ensure successful shipment