



AMANDA LEE

CONTACT



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LinkedIn | Portfolio



Springfield, IL

KEY SKILLS

- CNA team leadership
- Staff training and development
- Patient safety and infection control
- Workflow optimization
- Compliance and quality assurance
- Electronic medical records (EMR) documentation

CERTIFICATIONS

- Certified Nursing Assistant (CNA), Illinois Department of Public Health, June 2015
- Basic Life Support (BLS), American Heart Association, August 2023

ABOUT ME

Results-driven CNA supervisor with over eight years of experience leading nursing assistants in hospital and long-term care settings. Skilled in staff training, workflow coordination, and ensuring compliance with state health regulations. Dedicated to improving patient care and team efficiency through mentorship and operational improvements.

PROFESSIONAL EXPERIENCE

CNA Supervisor

Springfield Senior Care, Springfield, IL | June 2020 - Present

- Lead and mentor a team of 20 CNAs, ensuring high-quality patient care and compliance
- Develop training programs, reducing onboarding time by 30%
- Oversee scheduling and staffing to maintain optimal patient-to-caregiver ratios

Certified Nursing Assistant

Springfield General Hospital, Springfield, IL | May 2015 - May 2020

- Provided direct patient care, assisting with ADLs, mobility, and medical procedures
- Trained new CNAs, ensuring adherence to hospital protocols
- Collaborated with nursing staff to implement a fall prevention program, reducing incidents by 25%

EDUCATION

Associate of Science (A.S.) in Health Care Administration

Springfield Community College, Springfield, IL | June 2017