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Liam Scott

A skilled IT project coordinator with 6 years of experience overseeing IT and software development projects. Proven ability to communicate between technical teams and business stakeholders while managing timelines, budgets, and project scope. Strong problem-solving and risk management skills.

CONTACT



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LinkedIn | Portfolio



Seattle, WA 98101

EDUCATION

Bachelor of Science in Information
Technology University of Washington

Seattle, WA | May 2015

KEY SKILLS

- IT project coordination
- Agile and Scrum methodologies
- Cross-team collaboration
- Software development lifecycle

PROFESSIONAL EXPERIENCE

IT PROJECT COORDINATOR | TECHFORWARD, SEATTLE, WA

JULY 2017 – PRESENT

- Coordinated multiple IT projects, ensuring they were delivered on time and met business requirements
- Collaborated with software development teams to monitor project progress and mitigate any risks
- Managed project timelines, ensuring that all milestones were met, reducing delays by 25%

IT PROJECT ASSISTANT | CODEVISION, SEATTLE, WA

JUNE 2015 – JUNE 2017

- Assisted the IT project team in coordinating software development activities and timelines
- Monitored progress and worked with stakeholders to adjust project scope and resources as needed
- Maintained detailed project documentation and reporting systems