




# Sarah Kim

Enthusiastic high school junior with a proven track record in communication and leadership, seeking a seasonal customer service position. Over two years of experience supporting library operations, managing key student council activities, and leading a varsity soccer team. Eager to bring organizational and public speaking abilities to a dynamic customer service environment.

## CONTACT

 (123) 456-7890

 email@example.com

 City, State Abbreviation zip  
code

## EDUCATION

High School Diploma  
Dimond High School, Anchorage, AK  
June 2025

GPA: 3.8

## KEY SKILLS

- Communication
- Event planning
- Fundraising
- Leadership
- Organization
- Public speaking
- Teamwork

## VOLUNTEER EXPERIENCE

Library Volunteer | Anchorage Public Library, Anchorage, AK  
October 2021 - January 2023

- Supported library staff in cataloging and organizing books and media
- Helped an average of 30 visitors per week use the library's catalog system and resources
- Assisted the lead librarian with the planning and set up of one event per month, including book fairs and reading clubs

Student Council Representative, | Dimond High School  
November 2022 - Present

- Voice the concerns and ideas of over 200 students
- Assist in planning and organizing four major school events each year
- Fundraised over \$5,000 for school programs so far

Team Captain | Lady Lynx Varsity Soccer Team  
August 2022 - Present

- Lead 21 players as team captain through effective communication, strategy sessions, and morale-building activities
- Promote teamwork and sportsmanship among peers
- Practice and compete in at least 10 regional soccer matches per year

## AWARDS

- Honor Roll | April 2021
- Best Defensive Player, Lady Lynx Varsity Soccer Team | May 2023