



CAMERON MALFARA

Nashville, TN 12345 | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

PROFILE

Compassionate health care professional with a Bachelor's degree in nursing and health care administration and an Associate degree in medical assisting. Skilled in patient care coordination and administrative support in hospital settings, with a record of improving patient satisfaction and office efficiency.

KEY SKILLS

- Health education
- Process streamlining
- Reporting and documentation
- Team collaboration
- Time management

PROFESSIONAL EXPERIENCE

Patient Care Coordinator

St. Luke's Hospital, Nashville, TN | January 2019 - Present

- Set and managed effective care plans, improving patient satisfaction scores by 20%
- Helped organize events and fundraisers that generated over \$50,000 for hospital programs
- Streamlined administrative processes, reducing patient wait times by 15%

Medical Assistant

Pennsylvania Hospital, Philadelphia, PA | June 2018 - December 2018

- Facilitated and supported patients' daily comfort and well-being
- Managed patient records, ensuring utmost accuracy and confidentiality
- Promptly answered phones and scheduled appointments, improving office efficiency by 15%

EDUCATION

Bachelor of Science in Nursing

University of Pennsylvania, Philadelphia, PA

Bachelor of Science in Health Care Administration

University of Minnesota, Minneapolis, MN

Associate Degree in Medical Assisting

Pima Medical Institute, Houston, TX