Michael Brown

CONTACT

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✷ LinkedIn | Portfolio

▣ Austin, TX 73301

EDUCATION

Master of Science in Computer Science
University of Texas, Austin, TX
April 2015

Bachelor of Science in Information Technology
University of Texas, Austin, TX
May 2012

KEY SKILLS

- Technical project management
- Cross-functional team leadership
- Agile and Scrum methodologies
- Stakeholder communication

ABOUT ME

A technical project coordinator with expertise in managing IT and engineering projects. With over 6 years of experience in technical environments, Michael is skilled in balancing technical requirements with project timelines and budgets. Proven success in leading teams to deliver high-tech solutions on time and on budget.

PROFESSIONAL EXPERIENCE

Technical Project Coordinator | March 2016 - Present
Tech Solutions, Austin, TX

- Coordinated and managed technical projects involving both software development and infrastructure upgrades
- Led a cross-functional team of engineers, developers, and designers to deliver software solutions for clients on time
- Developed and maintained project schedules, ensuring all deliverables met client expectations and project goals

Project Coordinator | June 2012 - February 2016
CloudTech Systems, Austin, TX

- Supported the delivery of IT solutions, ensuring projects were completed within budget and on schedule
- Facilitated communication between technical teams and stakeholders, providing regular project updates
- Managed documentation and resource allocation to ensure smooth project execution