





# Mina Sayed

A dedicated apartment maintenance technician with over three years of experience in property upkeep and repairs. Expert in troubleshooting and preventive maintenance, with a record of enhancing tenant satisfaction and overall property condition.

## Contact

-  (000) 000-0000
-  email@example.com
-  LinkedIn I Profile
-  Minneapolis, MN 12345

## Education

- Associate Degree in Building Maintenance Technology  
  
Houston Community College, Houston, TX  
  
May 2015
- Bachelor's Degree in Facilities Management  
  
Cornell University, Ithaca, NY  
  
May 2018
- Certificate in HVAC Technology  
  
Lincoln Tech, Denver, CO  
  
April 2016

## Key Skills

- Equipment maintenance
- plumbing and electrical repair
- technical troubleshooting

## Professional Experience

SENIOR MAINTENANCE TECHNICIAN | BECHTEL GROUP INC, HOUSTON, TX  
JUNE 2018 – PRESENT

- Diagnosed and repaired over 500 issues across plumbing, electrical, HVAC, and appliances, boosting tenant satisfaction.
- Launched a preventive maintenance schedule, reducing system breakdowns by 30%
- Managed an average of 20 tenant maintenance requests weekly.

MAINTENANCE TECHNICIAN | FLUOR CORP., DENVER, CO  
MAY 2017 – MAY 2018

- Fixed over 300 property issues, lowering maintenance complaints by 25%.
- Performed inspections that resulted in a 20% reduction in major repairs.
- Handled approximately 15 tenant requests weekly.

## Certifications

CAMT, Certified Pool Operator, HVAC Certification