

AJ

Alex Johnson

I am an ambitious entry-level business analyst with hands-on internship experience in market research and data analysis. I excel at gathering and synthesizing data to support strategic business decisions.

PROFESSIONAL EXPERIENCE

JUNIOR BUSINESS ANALYST | E&J CONSULTANTS, JACKSONVILLE, FL
JUNE 2022 – PRESENT

- Conducted comprehensive market research that informed business strategy adjustments.
- Assisted in developing presentation materials for senior management, enhancing decision-making.


ADMINISTRATIVE ASSISTANT | GUARDIAN ACCOUNTING GROUP, TAMPA, FL
MAY 2021 – MAY 2022

- Managed daily administrative operations, improving efficiency through streamlined scheduling and data entry.

EDUCATION

Bachelor of Business Administration (BBA) in Human Resources | Florida State University
Tallahassee, FL | May 2021

CONTACT

 (555) 123-4567

 alex.johnson@example.com

 LinkedIn

 Jacksonville, FL 32202

KEY SKILLS

- Data analysis
- Market research
- Customer service
- Microsoft Office proficiency