

Nicole Rivera

I am an HR generalist with a focus on diversity and inclusion, with over six years of experience developing initiatives that promote an inclusive workplace culture. I excel at creating policies and programs that improve representation and employee satisfaction.

CONTACT



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LinkedIn | Portfolio



Chicago, IL 12345

EDUCATION

Bachelor of Arts in Human
Resources Management
Loyola University Chicago,
Chicago, IL
May 2016

KEY SKILLS

- Diversity and inclusion strategies
- Policy development
- Employee engagement
- Training and development

PROFESSIONAL EXPERIENCE

HR GENERALIST | DIVERSITY & INCLUSION, METRO CORP, CHICAGO, IL
JULY 2018 – PRESENT

- Developed diversity initiatives that increased minority representation by 20%.
- Facilitated training sessions on unconscious bias, leading to improved workplace culture.

HR ASSISTANT | URBAN SOLUTIONS, CHICAGO, IL
JUNE 2016 – JUNE 2018

- Assisted in the implementation of diversity policies and managed related communications.

CERTIFICATIONS

- Diversity & Inclusion Certification, August 2019