

Michael Brooks

Registered Dental Assistant

I am a registered dental assistant with extensive experience in both pediatric and adult oral care. I excel in clinical procedures and administrative support, ensuring a smooth and efficient dental practice.



EDUCATION

Associate of Applied Science in
Dental Assisting | Minneapolis
Community and Technical
College, Minneapolis, MN
April 2014



KEY SKILLS

- Clinical dental procedures
- Patient care and education
- Administrative support
- Radiography
- Record management



PROFESSIONAL EXPERIENCE

Dental Assistant

Twin Cities Dental Partners, Minneapolis, MN | October 2021 – Present

- Assisted in complex procedures including root canals and extractions, reducing treatment times by 20%.
- Managed administrative tasks, streamlining patient scheduling and record keeping.

Dental Assistant

The SME Dental Group, Minneapolis, MN | June 2019 – July 2021

- Performed routine cleanings, panoramic X-rays, and patient education.
- Developed patient communication systems that increased satisfaction ratings by 15%.