



Michael Brown

CONTACT



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LinkedIn | Portfolio



Austin, TX 73301

EDUCATION

Master of Science in Computer Science

University of Texas, Austin, TX
April 2015

Bachelor of Science in Information Technology

University of Texas, Austin, TX
May 2012

KEY SKILLS

- Technical project management
- Cross-functional team leadership
- Agile and Scrum methodologies
- Stakeholder communication

ABOUT ME

A technical project coordinator with expertise in managing IT and engineering projects. With over 6 years of experience in technical environments, Michael is skilled in balancing technical requirements with project timelines and budgets. Proven success in leading teams to deliver high-tech solutions on time and on budget.

PROFESSIONAL EXPERIENCE

Technical Project Coordinator | March 2016 - Present

Tech Solutions, Austin, TX

- Coordinated and managed technical projects involving both software development and infrastructure upgrades
- Led a cross-functional team of engineers, developers, and designers to deliver software solutions for clients on time
- Developed and maintained project schedules, ensuring all deliverables met client expectations and project goals

Project Coordinator | June 2012 - February 2016

CloudTech Systems, Austin, TX

- Supported the delivery of IT solutions, ensuring projects were completed within budget and on schedule
- Facilitated communication between technical teams and stakeholders, providing regular project updates
- Managed documentation and resource allocation to ensure smooth project execution