



Priya Singh

Facility Property Manager

CONTACT



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LinkedIn | Portfolio



San Jose, CA 95112

EDUCATION

Bachelor's Degree in Mechanical Engineering

San José State University, San Jose, CA
May 2013

KEY SKILLS

- Preventive Maintenance
- Vendor Negotiation
- CAFM Software
- OSHA/ADA Compliance
- Downtime Reduction

ABOUT ME

Facility property manager with seven years of experience maintaining 1 M sq ft of corporate campuses. Specializing in preventive maintenance and vendor management, cutting downtime by 30% and maintenance costs by 12%.

PROFESSIONAL EXPERIENCE

Facility Property Manager | February 2017

Silicon Valley Tech Park, San Jose, CA

- Manage preventive maintenance for 1 M sq ft of office and lab space, reducing unplanned downtime by 30%
- Negotiate vendor contracts, lowering maintenance costs by 12%
- Implement CAFM software for real-time tracking of service requests

Assistant Facilities Manager | July 2013 - January 2017

Bay Area Business Center, Oakland, CA

- Coordinated building services across five office towers, ensuring compliance with OSHA and ADA standards
- Scheduled and supervised janitorial and security services
- Assisted with capital expenditure planning for HVAC and elevator upgrades