

# Olivia Chen

## Middle School Substitute Teacher

Substitute teacher with five years of experience supporting core subject instruction in middle school environments. Skilled in student engagement and maintaining consistent classroom routines for grades 6–8.

### CONTACT

 (000) 000-0000

 email@example.com

 Portland, OR 97201

### KEY SKILLS

- Adolescent learning
- Classroom control
- Instructional delivery
- Subject coverage
- Technology integration

### EDUCATION

Bachelor of Arts (B.A.) in  
Education  
University of Oregon, Eugene,  
OR  
March 2017

### PROFESSIONAL EXPERIENCE

SUBSTITUTE TEACHER | PORTLAND PUBLIC SCHOOL, PORTLAND, OR  
SEPTEMBER 2019 – PRESENT

- Deliver substitute instruction for ELA, social studies, and science in grades 6 through 8
- Manage classrooms of up to 30 students with minimal behavioral issues
- Use Google Classroom and other platforms to maintain continuity

YOUTH TUTOR | BEAVERTON LEARNING CENTER, BEAVERTON, OR  
JUNE 2017 – AUGUST 2019

- Tutored middle school students in math and reading after school
- Developed personalized learning strategies based on individual needs
- Improved average client academic performance by 15%

### CERTIFICATIONS

- Oregon Substitute Teacher Certification, Oregon Teacher Standards and Practices Commission, June 2019
- Registered Behavior Technician (RBT), BACB, March 2021