

JE

Joy Ellins

Substitute Teacher (No Experience)

Motivated aspiring substitute teacher with a strong academic background and a passion for education. Recently certified and eager to create a positive, engaging classroom environment that fosters learning. Known for patience, preparation, and enthusiasm.

Contact



(000) 000-0000



email@example.com



Columbus, OH 43004

Key Skills

- Active listening
- Classroom preparation
- Lesson delivery support
- Time management
- Verbal communication

Education

Bachelor of Arts (B.A.) in English

Ohio State University, Columbus, OH
| May 2022

Professional Experience

STUDENT VOLUNTEER | RIDGEVIEW ELEMENTARY SCHOOL, COLUMBUS, OH
JANUARY 2022 – MAY 2022

- Observed and supported a first-grade teacher during daily instruction and classroom activities
- Helped manage materials and assisted students during reading and math centers
- Practiced behavior management under teacher guidance

RETAIL ASSOCIATE | TARGET, COLUMBUS, OH
JUNE 2020 – DECEMBER 2021

- Maintained excellent customer service while handling high-volume tasks
- Trained new hires and received recognition for consistent punctuality and organization

Certifications

- Substitute Teacher License, Ohio Department of Education, June 2023