

# Danielle Moore

Results-oriented HR recruiter with five years of experience sourcing and hiring talent in tech and finance. Skilled in managing full-cycle recruitment and streamlining hiring processes through digital platforms.

## CONTACT



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LinkedIn



Atlanta, GA 30301

## EDUCATION

Bachelor of Science in Human Resources  
Georgia State University, Atlanta, GA

## KEY SKILLS

- Candidate sourcing
- Employer branding
- Full-cycle recruiting
- Interview coordination
- Offer negotiations

## PROFESSIONAL EXPERIENCE

HR RECRUITER | TECHNOVA, ATLANTA, GA  
MAY 2020 – PRESENT

- Filled 200+ roles in under 18 months across engineering and sales
- Reduced average time-to-fill by 10 days using pipeline strategies
- Collaborate with hiring managers to define job requirements

TALENT ACQUISITION COORDINATOR | FIRST FINANCIAL SERVICES, ATLANTA, GA  
JUNE 2018 – APRIL 2020

- Scheduled and coordinated over 300 candidate interviews
- Managed job postings and social media recruiting efforts
- Tracked KPIs and reported monthly hiring data

## CERTIFICATIONS

- Certified Internet Recruiter (CIR), AIRS