

Adam Turner

(123) 456-7890 · New York, NY · email@example.com · LinkedIn | Portfolio

Recent Business Administration graduate with two summer internships at Deloitte. Skilled in strategic planning, cost reduction, and cross-functional liaison work.

Professional Experience

Business Analyst Intern | Deloitte | New York, NY
March 2023 – April 2022

- Developed planning methods that cut operational costs by 25%
- Collaborated on a seven-member team to improve team efficiency by 35%
- Acted as inter-departmental liaison, streamlining project rollout timelines

Office Assistant | Pace University | New York, NY
September 2021 – May 2022

- Supported career-services events for 200+ students
- Reorganized student-request database, reducing response time by 50%

Education

B.B.A. | Pace University | New York, NY
May 2024