

# Melissa Thompson

Portfolio analyst with four years of experience optimizing institutional equity and fixed-income portfolios. Expert in risk-adjusted return analysis and performance attribution. Improved Sharpe ratio by 0.2 points.

## CONTACT



(123) 456-7890



email@example.com



Portfolio



Boston, MA

## EDUCATION

M.S. in Finance  
Boston University, Boston, MA  
May 2016

B.A. in Mathematics  
Boston University, Boston, MA  
May 2014

## KEY SKILLS

- Performance attribution
- Sharpe analysis
- Risk dashboards
- Portfolio rebalancing
- Tableau

## PROFESSIONAL EXPERIENCE

PORTFOLIO ANALYST | EVERGREEN ASSET MANAGEMENT , BOSTON, MA  
APRIL 2019 – PRESENT

- Conduct performance attribution for \$3B in assets, improving Sharpe ratio by 0.2 points
- Develop risk-metrics dashboards in Tableau for PMs and risk committee
- Coordinate rebalancing trades, reducing turnover costs by 15%

RESEARCH ASSISTANT | EVERGREEN ASSET MANAGEMENT, BOSTON, MA  
JUNE 2016 – MARCH 2019

- Supported equity-factor backtests and fixed-income scenario analysis
- Automated report generation, saving 10 hours weekly