

Joyce Stewart

Nonprofit program manager with eight years in community-development initiatives. Expert in grant management, stakeholder engagement, and impact measurement.

CONTACT



(123) 456-7890



email@example.com



Portfolio



Portland, OR 97205

EDUCATION

M.P.A.
Portland State University, Portland, OR
May 2014

B.A. in Sociology
University of Oregon, Eugene, OR
May 2010

KEY SKILLS

- Grant management
- Stakeholder engagement
- Impact measurement
- Volunteer coordination
- Partnership development

PROFESSIONAL EXPERIENCE

Program Manager | Community Outreach Alliance, Portland, OR
February 2017 – Present

- Oversee 12 community programs with a combined budget of \$3 M, serving 5,000+ individuals annually
- Secure \$1 M in grants and donations each year through targeted proposals
- Implement an impact-metrics dashboard, improving reporting accuracy by 40%

Outreach Coordinator | Community Outreach Alliance, Portland, OR
May 2014 – January 2017

- Coordinated volunteer programs engaging 300+ volunteers per quarter
- Developed partnership with local businesses, increasing sponsorship revenue by 25%