

Tyler Nguyen

Mission-driven diversity and inclusion manager with six years of experience creating equitable workplace policies, training programs, and employee resource groups (ERGs). Skilled in community partnerships and inclusive hiring.

Contact

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 tyler.nguyen@example.com

 LinkedIn

 Oakland, CA 94607

Education

- San Jose State University

Bachelor of Social Work, San Jose, CA

Key Skills

- DEI strategy
- Employee resource groups
- Inclusive hiring
- Multicultural communication
- Policy development

Professional Experience

DIVERSITY AND INCLUSION MANAGER | WAVELENGTH MEDIA, OAKLAND, CA
JUNE 2020 – PRESENT

- Launched five ERGs that increased retention among underrepresented groups by 18%
- Designed inclusive recruiting policy adopted across all departments
- Conducted 30+ DEI workshops, receiving a 95% satisfaction rate

HR SPECIALIST – DIVERSITY PROGRAMS | ZENO TECHNOLOGIES, SAN JOSE, CA
MARCH 2017 – MAY 2020

- Partnered with local nonprofits to create a pipeline for people of color candidates
- Managed annual inclusion audit and published company-wide report
- Advised executives on language and accessibility in internal communications

Certifications

- Certified Diversity Executive (CDE) | value