







Betty Anderson

Book editor with six years of experience shaping fiction and non-fiction manuscripts. Proficient in developmental editing, copyediting, and author collaboration. Known for delivering polished manuscripts that meet publication timelines.

CONTACT

-  (123) 456-7890
-  email@example.com
-  Portfolio
-  Chicago, IL 12345

KEY SKILLS

- Developmental editing
- Copyediting
- Author relations
- Calendar management
- Genre versatility

PROFESSIONAL EXPERIENCE

PROFESSIONAL EXPERIENCE BOOK EDITOR | PAGETURNER PRESS , PORTLAND, OR
MAY 2017 – PRESENT

- Develop and edit 20+ manuscripts annually across genres
- Collaborate with authors to refine story structure and voice
- Manage the editorial calendar to ensure on-time releases

EDITORIAL ASSISTANT | RIVERBEND BOOKS , PORTLAND, OR
JUNE 2015 – APRIL 2017

- Performed line edits on 30+ manuscripts per year
- Coordinated proofreading and layout reviews with design teams

EDUCATION

M.A. in Creative Writing | Portland State University
Portland, OR | May 2015

B.A. in English | University of Oregon
Eugene, OR | May 2013