

Your Name

Education Assistant

Education assistant with four years of experience supporting K–5 classrooms. Expert in small-group instruction, behavior management, and lesson preparation. Recognized for reducing teacher preparation time by 25%.

CONTACT



(123) 456-7890



email@example.com



LinkedIn | Portfolio



City, ST 12345

EDUCATION

May 2019 | Associate in
Education Support

Miami Dade College, Miami, FL

KEY SKILLS

- Small-group instruction
- Behavior management
- Lesson prep
- IEP support
- Classroom supervision

PROFESSIONAL EXPERIENCE

Instructional Aide | Oakwood Elementary | Miami, FL
August 2021 – Present

- Lead small-group literacy interventions for 20 students, improving reading levels by one grade in six months
- Prepare classroom materials and manage digital assignments, reducing teacher prep time by 25%
- Supervise recess and lunch, maintaining a safe environment for 200+ students

Paraprofessional | Bright Futures Academy | Miami, FL
September 2019 – June 2021

- Supported math and science lessons for grades 3–5
- Monitored IEP goals, recording progress in coordination with special ed teachers