



# Patricia Reynolds


Experienced HR director with 12 years of success leading multi-site HR operations. Specializes in strategic planning, workforce optimization, and compliance oversight. Known for improving culture and operational efficiency across large teams.

## CONTACT

 (555) 567-8901

 patricia.reynolds@example.com

 LinkedIn

 Charlotte, NC 28202

## EDUCATION

Master of Business Administration (MBA), Human Resources  
North Carolina State University,  
Raleigh, NC

## KEY SKILLS

- Budget planning
- Compliance oversight
- Employee engagement
- Organizational development
- Strategic HR leadership

## PROFESSIONAL EXPERIENCE

HR Director | Unity Logistics, Charlotte, NC  
March 2019 – Present

- Directed HR operations across five national sites, supporting 800+ employees
- Introduced diversity, equity, and inclusion (DEI) initiatives that improved engagement scores by 22%
- Led HR tech implementation, cutting administrative time by 35%

Human Resources Manager | SpeedHaul Inc., Raleigh, NC  
February 2013 – February 2018

- Built new HR structure from the ground up during expansion, hiring 150+ employees in two years
- Reduced attrition rate by 18% through targeted retention programs
- Ensured full compliance across state labor regulationsManaged employee relations, decreasing turnover by 15%
- Conducted training programs, enhancing leadership skills across departments
- Collaborated with management to align HR practices with business objectives

## CERTIFICATIONS

- SHRM Senior Certified Professional (SHRM-SCP), SHRM