



Lisa Wong

Retail Property Manager

Retail property manager with five years managing neighborhood shopping centers totaling 500,000 sq ft. Expert in tenant recruitment and operations coordination, increasing mall occupancy from 85% to 95%.

PROFESSIONAL EXPERIENCE

RETAIL PROPERTY MANAGER

SOUTHERN RETAIL PARTNERS, ATLANTA, GA | MARCH 2018

- Manage leasing and operations for a 500,000 sq ft center, raising occupancy from 85% to 95%
- Coordinate center-wide marketing campaigns that boosted foot traffic by 20%
- Oversee common area maintenance and vendor contracts

ASSISTANT RETAIL MANAGER

PEACH STATE MALLS, ATLANTA, GA | JUNE 2015 – FEBRUARY 2018

- Handled lease administration and tenant build-out coordination
- Prepared CAM reconciliations and annual budget submissions
- Organized community events driving a 15% increase in weekend traffic

EDUCATION

Bachelor's Degree in Marketing

Georgia Southern University, Statesboro, GA | May 2015

Atlanta, GA 30308

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LinkedIn | Portfolio

KEY SKILLS

- Tenant Recruitment
- Center-Wide Marketing
- CAM Budgets
- Vendor Management
- Event Coordination