



EMILY NGUYEN

Regional Property Manager

CONTACT



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LinkedIn | Portfolio



Austin, TX 78702

KEY SKILLS

- Portfolio Management
- Financial Analysis
- Team Leadership
- KPI Dashboards
- Process Standardization

ABOUT ME

Regional property manager with seven years' experience overseeing portfolios across Texas and Oklahoma. Recognized for driving process standardization that improved portfolio NOI by 15%. Experienced in leading cross-functional teams of up to 10 property managers and maintenance supervisors.

PROFESSIONAL EXPERIENCE

Regional Property Manager

Sunbelt Management, Austin, TX | March 2018

- Oversee operations for 12 residential communities totaling 1,500 units, improving net operating income (NOI) by 15% through cost-control measures
- Implement standardized reporting templates and KPI dashboards across all properties, enhancing performance visibility
- Lead quarterly leadership retreats and training sessions, increasing team productivity by 20%

Property Manager

Lone Star Communities, Dallas, TX | July 2015 - February 2018

- Managed day-to-day operations for a 200-unit community, achieving 97% occupancy
- Developed resident engagement programs that boosted lease renewals by 10%
- Coordinated annual budgets and capital improvement plans

EDUCATION

Master's in Real Estate Development

University of Texas at Austin, DeKalb, IL | May 2015