

Margaret Torres

Banquet & Catering Manager

City, ST 12345 | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Banquet & Catering Manager with six years delivering high-end events for 50–500 guests. Expertise in menu design, vendor coordination, and on-site event execution that consistently exceed client expectations.

PROFESSIONAL EXPERIENCE

Catering Manager | April 2018

Grand Chateau Hotel, City, ST

- Plan and execute 200+ banquets annually, generating \$1.2M in catering revenue
- Negotiate vendor contracts, reducing catering supply costs by 18%
- Lead on-site teams of 20 event staff, achieving a 98% satisfaction rating

Banquet Supervisor | September 2016 – March 2018

Regency Conference Center, City, ST

- Oversaw setup and service for corporate events of up to 300 attendees
- Streamlined event-order process, cutting planning time by two days per event

EDUCATION

B.A. in Hospitality Management

City College, City, ST May 2016