


Donna Robinson


Restaurant Assistant Manager


Assistant Restaurant Manager with four years of experience supporting general managers in high-volume casual dining. Proficient in staff scheduling, training, and guest-service recovery.

CONTACT

 (123) 456-7890

 email@example.com

 LinkedIn | Portfolio

 City, ST 12345

EDUCATION

B.S. in Hospitality Management
City University, City, ST
May 2016

PROFESSIONAL EXPERIENCE

ASSISTANT MANAGER | COASTAL GRILL, CITY, ST
SEPTEMBER 2019 – PRESENT

- Coordinate schedules for 40+ employees, reducing overtime costs by 15%
- Lead training workshops, improving new-hire retention from 60% to 85%
- Handle guest-service escalations, recovering 95% of negative experiences

SHIFT SUPERVISOR | BAYVIEW DINER, CITY, ST
JUNE 2016 – AUGUST 2019

- Managed daily opening and closing procedures for a 150-seat diner
- Monitored food-safety compliance with zero health code violations