



Amy Jackson

Leasing Consultant


Leasing consultant with four years of driving occupancy rates for residential and mixed-use properties. Expert in tenant relations, property tours, and lease negotiations. Increased occupancy by 18% and reduced vacancy time by 40 days annually.

CONTACT

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 LinkedIn | Portfolio

 City, ST 12345

KEY SKILLS

- Lease negotiation
- Tenant relations
- Property tours & presentations
- Digital marketing for real estate
- Regulatory compliance

PROFESSIONAL EXPERIENCE

March 2019 - Present

Leasing Consultant | Silver Oak Apartments | Denver, CO

- Conduct 30+ property tours weekly, converting 35% into signed leases
- Negotiated renewals for existing residents, reducing churn by 20%
- Implemented digital marketing campaigns that doubled tour requests

June 2017 - February 2019

Assistant Property Manager | Parkview Residences | Denver, CO

- Managed lease admin for 120-unit complex, ensuring 100% compliance with local regulations
- Streamlined move-in/move-out processes, cutting turnaround time by 30%
- Resolved tenant concerns, maintaining a 4.8/5 average satisfaction rating

EDUCATION

AA Business Administration

Community College of Denver, Denver, CO | May 2017