





Gloria Cruz

Entry-Level Finance Associate

An enthusiastic finance professional offering extensive knowledge in financial modeling, corporate finance, and software proficiency backed by a Bachelor of Business Administration (Finance) from the University of Washington. Internship experience helped develop skills in budget management, compliance support, and accounts receivable/payable management.

CONTACT

-  (123) 456-7890
-  email@example.com
-  LinkedIn | Portfolio
-  City, State Abbreviation, Zip Code

KEY SKILLS

- Corporate finance
- Financial modeling & analysis
- Financial software (SAP, Oracle Financials)
- Tax regulations & compliance

EDUCATION

Bachelor of Business Administration (BBA) in Finance
University of Washington, Seattle, WA
June 2022

PROFESSIONAL EXPERIENCE

Entry-Level Finance Associate | PricewaterhouseCoopers (PwC), Seattle, WA
June 2022 – Present

- Assist in the development and management of department budgets, performing detailed financial analysis and creating variance reports to track performance
- Participate in compliance reviews by collecting and preparing documentation for internal and external audits

Manage accounts receivable/payable by compiling, processing, and maintaining accurate records of bills and invoices, overseeing timely payments, and liaising with clients and suppliers

Finance Intern | Deloitte, Philadelphia, PA, City, ST
May 2021 – August 2021

- Developed budget forecasts and financial plans under senior analyst guidance, contributing to a more accurate quarterly forecasting process
- Assisted in preparing routine reporting and audit documentation to ensure compliance with internal policies and regulatory standards
- Gained hands-on experience in accounts receivable/payable management by maintaining the company's invoices, resolving payment issues, and performing bank reconciliations

CERTIFICATIONS

- PMI Certified Associate in Project Management (CAPM), Project Management Institute, June 2015
- LEED Accredited Professional (LEED AP), U.S. Green Building Council, February 2017