

KC

CONTACT

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 LinkedIn | Portfolio

 City, ST 12345

KEY SKILLS

Kelly Collins

Nurse Administrator

Strategic Nurse Administrator with 8 years of experience overseeing operations in multi-department hospitals. Expert in budget management, policy development, and staff leadership to deliver high-quality patient care.

PROFESSIONAL EXPERIENCE

January 2017 - Present

Nurse Administrator | City Medical Center | City, ST

- Managed a \$25M nursing budget, reallocating resources to reduce overtime costs by 18%
- Led a team of 200+ nursing staff, achieving a 90% employee-satisfaction rating

June 2013 - December 2016

Clinical Nurse Manager | Regional Hospital | City, ST

- Developed and enforced clinical policies, improving protocol compliance to 99%
- Coordinated interdepartmental projects that reduced average patient-flow time by 20%

EDUCATION

Master of Science in Nursing Administration (MSN Admin)

Regional University, City, ST | - May 2013

Bachelor of Science in Nursing (BSN)

Regional University, City, ST | - May 2011