

Judy Myers

Nonprofit Program Assistant

ABOUT ME

Passionate mom with volunteer leadership in youth outreach and grant coordination. Experienced in database management and event logistics for nonprofit causes.

PROFESSIONAL EXPERIENCE

Stay-at-Home Coordinator | Self-Employed

August 2016 – Present


- Organized weekly educational workshops for 25 neighborhood children
- Managed a \$2K annual budget for supplies, reducing costs by 20% through in-kind donations

Program Assistant | Hope Community Center, City, ST

February 2013 – July 2016

- Assisted in grant writing that secured \$50K for after-school programs
- Tracked participant data in Salesforce, improving reporting accuracy by 40%

CONTACT

 (123) 456-7890

 email@example.com

 City, ST 12345

 LinkedIn | Portfolio

EDUCATION

- B.A. in Sociology
State University
City, ST | May 2013