

David Kim

Finance Accounts Manager

Finance accounts manager with eight years of experience overseeing accounts payable/receivable, reconciliations, and financial statement preparation for high-volume business operations. Adept at ensuring compliance and improving efficiency in accounting workflows.

 City, ST

 (123) 456-7890

 email@example.com

 LinkedIn

KEY SKILLS

- Account reconciliation
- Financial statements
- Team supervision
- General ledger oversight
- Financial compliance

PROFESSIONAL EXPERIENCE

FINANCE ACCOUNTS MANAGER | BRIGHTPATH HOLDINGS, CITY, ST FEBRUARY 2017 – PRESENT

- Managed A/R and A/P for accounts totaling over \$40 million in annual revenue
- Oversaw monthly reconciliations and general ledger adjustments
- Led a team of four accountants, reducing month-end close cycle by three days

SENIOR ACCOUNTANT | WALLACE & JAMES LLP, CITY, ST JUNE 2014 – JANUARY 2017

- Prepared financial reports and assisted in audits for clients in retail and healthcare
- Designed automated templates to improve reconciliation accuracy by 25%
- Liaised with clients to resolve discrepancies and maintain account accuracy

EDUCATION

- Bachelor of Science (B.S.) in Accounting
State College of Finance, City, ST | May 2014