







Kyle Reyes

Academic Editor

Academic editor proficient in LaTeX manuscript preparation, peer-review workflows, and consistency checks for high-impact journals.

CONTACT

-  (123) 456-7890
-  email@example.com
-  LinkedIn | Portfolio
-  City, ST 12345

PROFESSIONAL EXPERIENCE

March 2018 - Present

Academic Editor, ScholarWorks Publishing | City, ST

- Edited and formatted 150+ peer-review articles in LaTeX, reducing author revisions by 40%.
- Developed a checklist template with l3keys to enforce style consistency.

July 2015 - February 2018

Editorial Assistant, University Journal | City, ST

- Coordinated author submissions and managed BibTeX reference integrity for 60 issues.
- Automated review-round compile scripts, speeding up turnaround by 25%.

EDUCATION

M.A. in English Literature

City University, City, ST | May 2015

CERTIFICATIONS

- Certified Publishing Professional, PubCert, 2017