





Catherine Carter

Junior LaTeX Specialist

A recent computer science and information technology graduate, demonstrating strong proficiency in LaTeX document preparation, scientific technical writing, and mathematical typesetting. Recognized with industry-respected certifications TUG TC and AMS LC for exceptional technical skills and template creation.

CONTACT

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EDUCATION

Bachelor of Science in Information Technology
Carnegie Mellon University,
Pittsburgh, PA
May 2021

PROFESSIONAL EXPERIENCE

Junior LaTeX Specialist | Skyward Technology, Pittsburgh, PA
June 2022 – Present

- Utilize LaTeX to prepare complex technical and scientific documents, including academic papers and internal reports.
- Diagnose and debug LaTeX coding errors to ensure precise formatting.
- Develop and customize reusable LaTeX templates, boosting document creation efficiency by 30%.

Entry-Level Computer Scientist | Innovate, Pittsburgh, PA
June 2021 – May 2022

- Supported technical teams in LaTeX document preparation for academic publications.
- Contributed to drafting papers heavy in mathematical notation and diagrams.
- Troubleshoot LaTeX errors, reducing turnaround time on document edits by 25%.

CERTIFICATIONS

- TeX Users Group Technical Certification (TUG TC), 2023
- American Mathematical Society LaTeX Certification (AMS LC), 2022