

Drew Thompson

Renovation Project Manager

City, State Abbr. ZIP | (123) 456-7890 | drew.thompson@example.com | LinkedIn | Portfolio

Profile

Detail-oriented Renovation Project Manager with 7 years of experience revamping historic and commercial properties. Proficient in cost-tracking, phased scheduling, and preserving architectural integrity while modernizing MEP systems.

Key Skills

- Phased renovation scheduling
- Cost variance control
- Preservation compliance
- Buildertrend budgeting

Professional Experience

Renovation Project Manager | **Heritage Restorations LLC** | **Boston, MA** **March 2017 – Present**

- Managed 15+ historic renovation projects (\$1M–\$4M), achieving a 98% client satisfaction rate.
- Coordinated phased occupancy schedules, allowing businesses to remain 80% operational during construction.
- Negotiated allowances with subcontractors, reducing material overruns by 9%.

Project Engineer | **Downtown Renovators** | **Boston, MA** **July 2014 – February 2017**

- Tracked renovation budgets in Buildertrend, maintaining cost variances under 3%.
- Ensured preservation compliance by liaising with local historical commissions.

Education

Bachelor of Science in Architectural Engineering **May 2014**

Northeastern University, Boston, MA

Certifications

- Certified Historic Preservation Professional (CHPP), Association for Preservation Technology, February 2018