



# Taylor Smith

## Healthcare Construction Project Manager

Retail Construction Project Manager with 5 years of experience delivering store roll-outs and remodels for major brands. Proficient in fast-track scheduling, leasehold improvements, and coordination with brand-standards teams.

### CONTACT

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-  City, State Abbr. ZIP

### KEY SKILLS

- Fast-track retail scheduling
- Brand-standards enforcement
- Leasehold permitting
- Punch-list management

### EDUCATION

Bachelor of Science in Project Management  
University of Houston, Houston, TX  
May 2015

### PROFESSIONAL EXPERIENCE

- Retail Project Manager, BrandBuild Construction, Houston, TX**  
July 2018 – Present
  - Oversaw 40+ store openings/remodels (\$300K–\$2M), averaging 4 weeks per project.
  - Managed vendor compliance with brand-standard specifications, reducing punch-list items by 30%.
  - Maintained leasehold approval documentation across 10 states.
- Project Engineer, ChainStore Remodelers, Houston, TX**  
June 2015 – June 2018
  - Created Gantt schedules for simultaneous multi-store roll-outs, aligning crews and deliveries.
  - Implemented digital punch-list app, decreasing closeout times by 25%.

### CERTIFICATIONS

- Certified Commercial Building Inspector (CCBI), ICC, August 2017