

Alex Jordan

Medical Writer

(555) 543-2109 • City, ST • email@example.com • LinkedIn | Portfolio

Medical writer crafting accurate and impactful health communications

Over eight years of experience writing clinical trial documentation, regulatory submissions, and patient education materials.

Key Skills

- APA and AMA formatting
- Patient education materials
- Scientific research
- Clinical trial documentation
- Regulatory writing

Professional Experience

MEDICAL WRITER | PHARMADOCS SOLUTIONS, NEW YORK, NY
AUGUST 2015 – PRESENT

- Authored regulatory documents for FDA submissions, reducing review time by 25%
- Created patient education materials that improved comprehension by 40%
- Collaborated with clinical teams to develop clear and concise study protocols and investigator brochures

RESEARCH ASSISTANT | BIOMED RESEARCH INSTITUTE, NEW YORK, NY
MAY 2013 – JULY 2015

- Conducted literature reviews and contributed to published scientific papers
- Helped collect and analyze data for clinical research studies
- Prepared research summaries and presentations for conferences and grant applications

Education

Bachelor of Science in Biomedical Sciences | Columbia University
New York, NY | April 2013