

JD

John Doe

Film Production Assistant

Passionate film production professional with hands-on set experience

Production assistant with nine years of experience supporting film sets by coordinating logistics, handling equipment, and assisting directors. Adept at managing schedules, preparing equipment, and maintaining on-set efficiency.

PROFESSIONAL EXPERIENCE


Film Production Assistant | August 2018 - Present
Reel Vision Productions | Los Angeles, CA

- Coordinated schedules for 25-person film crews to ensure timely scene completion
- Managed transportation and setup of lighting equipment, reducing setup time by 15%
- Assisted directors with script supervision, maintaining continuity across shots

Production Assistant | June 2015 - August 2018
Indie Dream Films | Santa Monica, CA

- Oversaw the preparation and breakdown of on-location film shoots
- Supported camera operators during high-pressure scenes, ensuring seamless transitions
- Handled administrative tasks, including daily call sheets and progress reports

CONTACT

 (123) 456-7890

 email@example.com

 LinkedIn | Portfolio

 City, ST

KEY SKILLS

- Camera operation
- Crew coordination
- Equipment setup
- Location management
- On-set troubleshooting

EDUCATION

- Bachelor of Arts in Film and Media Studies
May 2015
University of Southern California, Los Angeles, CA