

# Carmen Doyle

## Assistant Principal No Experience

Jacksonville, FL 98765 | (555) 123-4567 | email@example.com | LinkedIn | Portfolio

### Emerging school leader with a vision for inclusive and high-performing learning environments

Recent graduate of an educational leadership program with 10 years of classroom teaching experience and a strong foundation in academic intervention and student discipline. Known for consistency, empathy, and fostering safe school culture.

## Key Skills

- Crisis response
- Family engagement
- Mentoring and coaching
- Restorative practices
- Data-driven instruction
- Learning management systems
- Positive behavior support

## Professional Experience

HIGH SCHOOL ENGLISH TEACHER | DUVAL COUNTY PUBLIC SCHOOLS | FL | AUGUST 2014 – JUNE 2024

- Served as department lead and supervised instructional planning for a team of seven teachers
- Led equity initiatives that reduced achievement gaps among English learners by 18%
- Developed a restorative discipline framework now adopted by the school

LITERACY COORDINATOR (SUMMER PROGRAM) | JACKSONVILLE YOUTH INITIATIVE | AUGUST 2018 – JUNE 2023

- Designed individualized reading plans for 40+ students annually
- Trained tutors and managed instructional materials for three citywide sites

## Education

Master of Science (M.S.) in Educational Administration | Florida State College , Jacksonville, FL  
May 2024

Bachelor of Arts (B.A.) in Secondary Education | University of Florida , Gainesville, FL  
May 2013