



JACOB ALLEN

Entry-Level Barista

Atlanta, GA | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

PROFILE

An enthusiastic newcomer with foundational barista training and strong customer service skills. Quick learner in beverage crafting, cash handling, and maintaining hygiene standards. Brings reliable teamwork and a passion for coffee culture.

KEY SKILLS

- Drink preparation & recipe adherence
- POS system operation
- Sanitation & safety protocols
- Customer communication
- Team collaboration

PROFESSIONAL EXPERIENCE

Barista Intern

BrewLab Cafe, Atlanta, GA | January 2024 - Present

- Learned espresso machine operation and latte art; contributed to a 5% rise in specialty drink orders
- Supported daily prep tasks, reducing morning setup time by 15%
- Engaged with customers to gather feedback, enhancing repeat visit rate by 8%

Crew Member

Sandwich Stop, Atlanta, GA | June 2022 - December 2023

- Took orders and managed POS transactions for 100+ customers daily
- Maintained cleanliness of prep area, passing all health inspections with zero infractions
- Stocked supplies ahead of peak hours, preventing product shortages

EDUCATION

Associate of Arts, Hospitality Management

Georgia State University, City, ST | May 2025

CERTIFICATIONS

- Food Handler's Permit, Georgia Department of Public Health, June 2023