

# Riley Anderson

## Marine Corps Project Manager

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Dynamic Marine Corps project manager with seven years of experience leading multi-phase construction and readiness projects under budget and ahead of schedule. Proven in stakeholder coordination, risk mitigation, and resource allocation in austere environments.

### Key Skills

- Project scoping & scheduling
- Budget oversight & cost control
- Risk management & safety compliance
- Stakeholder liaison & reporting
- Contract administration
- Multi-vendor coordination

### Professional Experience

Project Manager, U.S. Marine Corps, Camp Pendleton, CA  
April 2015 – May 2022

- Directed eight infrastructure upgrade projects valued at \$25M total, delivering all on time and 5% under budget
- Developed risk-management frameworks that decreased safety incidents by 20%
- Liaised with contractors, engineers, and base leadership to align project scopes and timelines

Assistant Project Manager, U.S. Marine Corps, Camp Lejeune, NC  
January 2013 – March 2015

- Supported planning of forward operating base construction, coordinating 150+ personnel and multiple vendors
- Maintained project schedules and budgets, producing weekly status reports for senior command
- Managed logistics for materials procurement, reducing lead times by 10%

### Education

University of North Carolina, Wilmington, NC  
Bachelor of Science (B.S.) in Project Management  
May 2012