



# Taylor Smith

Residential Real Estate Agent

## CONTACT



(789) 555-0123



email@example.com



LinkedIn | Portfolio



City, ST, 34567

## KEY SKILLS

- Real estate marketing
- Housing market trends and analysis
- Home-buyer education
- Contract negotiation

## EDUCATION

### High School Diploma

Southwest Senior High, Minneapolis, MN  
May 2021

## ABOUT ME

Licensed realtor with experience in residential real estate in the Minneapolis/St. Paul market, specializing in first-time homebuyers. Deep knowledge of creative mortgage solutions and FHA loans. Known for active listening, negotiation, and finding properties across price categories.

## PROFESSIONAL EXPERIENCE

**Residential Real Estate Agent** | June 2022 - Present  
Verve Realty, Minneapolis, MN

- Educate buyers and sellers on housing market trends, resulting in 15% repeat business within two years
- Organize open houses that convert 40% of attendees into clients
- Negotiate purchase contracts, achieving final sale prices within 2% of list

**Real Estate Assistant** | May 2021 - June 2022  
Anderson Realty Services, St. Paul, MN

- Created social-media campaigns, growing Facebook followers from 6K to 18K in one year
- Designed property brochures and mailers, boosting open-house attendance by 60%
- Assisted in closing 25 transactions, ensuring 100% compliance with state regulations