

Jamie Wilson

Hair Stylist Assistant

City, ST 12345 | (123) 456-7890 | email@example.com | LinkedIn | Portfolio

Dependable hair stylist assistant with 3 years of experience supporting busy salons. Skilled at equipment prep, client intake, and basic styling tasks, ensuring lead stylists can focus on high-value services.

Professional Experience

HAIR STYLIST ASSISTANT | URBAN CHIC SALON | CITY, ST | JULY 2021 – PRESENT

- Prepared tools and stations for 8+ stylists daily, reducing stylist prep time by 25%
- Shampooed and conditioned 40+ clients per week, ensuring comfort and consistent quality
- Maintained inventory and reordered supplies, preventing stock-out events

SALON RECEPTIONIST/ASSISTANT | STYLE & CO. | CITY, ST | MAY 2019 – JUNE 2021

- Managed front-desk scheduling and client check-in for 15+ appointments per day
- Assisted lead stylists with blow-dry and basic trims, supporting a smooth workflow
- Kept work areas sanitized and organized, maintaining 100% compliance with health codes

Education

Certificate in Cosmetology | City Beauty School, City, ST
April 2019

Certifications

- Licensed Cosmetology Assistant, State Board of Cosmetology, June 2019