

TS

Taylor Smith

Warehouse Inventory Specialist

Resourceful warehouse inventory specialist with five years' experience in cycle counts, stock reconciliation, and ERP system management. Known for meticulous attention to detail and driving accuracy improvements.

Contact



(012) 345-6789



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LinkedIn | Portfolio



City, ST, 34567

Key Skills

- Cycle counting & reconciliation
- ERP inventory management
- Data cleanup & reporting
- Stock restocking coordination

Education

Associate of Applied Science in Logistics

Metro Technical College , City, ST | May 2015

Professional Experience

WAREHOUSE INVENTORY SPECIALIST | PRIME LOGISTICS , CITY, ST
MARCH 2018 – PRESENT

- Perform weekly cycle counts on 8,000+ SKUs, reducing inventory variances from 5% to 1.2%
- Reconcile back-order reports and coordinate with procurement to restock critical items within 48 hours
- Lead ERP data cleanup project, correcting 1,200+ inaccurate records and improving system reliability

INVENTORY CLERK | RAPID STOCK SOLUTIONS , CITY, ST
JANUARY 2016 – FEBRUARY 2018

- Assisted with annual physical inventory of 50,000 units, achieving 99.5% count accuracy
- Generated daily inventory adjustment reports, liaising with operations to resolve discrepancies
- Trained 3 new inventory clerks on scanning procedures and data-entry standards