

Cameron Moore

Bankruptcy Paralegal

Bankruptcy paralegal with 8 years' experience in Chapter 7 and 11 cases. Skilled at petition preparation, creditor matrix management, and court filings under the Bankruptcy Code.

CONTACT



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LinkedIn | Portfolio



City, State Abbreviation, Zip Code

EDUCATION

May 2013 | Associate in Applied Science – Paralegal Studies

Dallas College, Dallas, TX

PROFESSIONAL EXPERIENCE

Bankruptcy Paralegal | Turner & Hayes LLP | Dallas, TX
August 2016 – Present

- Prepare 200+ bankruptcy petitions and schedules annually, maintaining a 98% court acceptance rate
- Manage creditor matrices and UST notifications, reducing mailing errors by 35%
- Draft motions for relief from stay and reaffirmation agreements, achieving attorney approval within 24 hours

Paralegal | Jones & Smith Bankruptcy Group | Dallas, TX
June 2013 – July 2016

- Filed electronic documents via the CM/ECF system, cutting filing time by 30%
- Reconciled trustee disbursements and account ledgers for 150+ cases per year

CERTIFICATIONS

- Bankruptcy Specialist (CP), NALA, March 2018
- Certified Paralegal (CP), NALA, August 2012