

# Cameron Moore

## Criminal Litigation Paralegal

Criminal litigation paralegal with 5 years' experience supporting public defenders and private criminal defense teams. Proficient in brief drafting, investigation coordination, and jail-visit logistics.

### EDUCATION



Bachelor of Science in Criminal Justice

California State University  
East Bay | May 2016

### PROFESSIONAL EXPERIENCE



Criminal Litigation Paralegal | Public Defender's Office, Oakland, CA  
April 2019 – Present

- Drafted motions to suppress evidence in 40+ cases, securing relief in 30% of hearings
- Coordinated client jail visits and interview schedules, reducing appointment no-shows by 50%
- Managed investigative subpoenas and evidence uploads in Odyssey, ensuring 100% tracking

Paralegal | Novak & Reed Criminal Defense, Oakland, CA  
September 2016 – March 2019

- Prepared trial notebooks and jury instructions for felony trials
- Conducted police-report analysis, summarizing findings in 2-page case briefs

### CERTIFICATIONS



- Certified Criminal Paralegal (CCLP), NALA, August 2018
- Certified Paralegal (CP) , NALA, August 2012