



# PRIYA CHANDRAN

Assistant Construction Manager with 2 years on ground-up multifamily and tenant-improvement projects. Strong on submittal logs, daily reports, and keeping subs honest on the two-week look-ahead. Construction Management degree plus OSHA 30 and an active CM-in-Training credential.

## CONTACT INFORMATION



(480) 555-0177



priya.chandran@example.com



linkedin.com/in/priyachandran



Tempe, AZ

## KEY SKILLS

- Procore
- Bluebeam
- Revu
- Microsoft Project Daily reporting
- Submittal logs
- Two-week look-ahead scheduling
- Punch list tracking
- Reading civil and structural drawings
- OSHA 30
- Toolbox talks

## PROFESSIONAL EXPERIENCE

### ASSISTANT CONSTRUCTION MANAGER | SAGUARO RIDGE CONSTRUCTION, TEMPE, AZ

FEBRUARY 2023 – PRESENT

- Support the PM on a \$28M, 184-unit garden-style apartment build, currently in framing on buildings 4 of 6
- Maintain the submittal log (around 410 items to date) and chase late approvals so framing and MEP rough-in stay on schedule
- Run the daily report, photo log, and weekly safety toolbox talk for 35-50 trades on site
- Wrote a simple deficiency tracker in Bluebeam that cut duplicate punch items by roughly a third on the first two buildings

### CONSTRUCTION INTERN | SAGUARO RIDGE CONSTRUCTION, TEMPE, AZ

JUNE 2022 – SEPTEMBER 2022

- Shadowed two superintendents across a hotel renovation and a small office TI
- Logged about 600 quality observations into Procore over a 12-week internship
- Helped close out warranty items on a recently completed medical office building

## EDUCATION

- B.S. Construction Management, Arizona State University | May 2023
- OSHA 30-Hour Construction, 2022
- CM-in-Training (CMIT), CMAA, 2024