Scott Evans

Accounts Receivable

Accounts receivable specialist with 6 years managing high-volume B2B billing portfolios. Reduced past-due balances by working closely with sales and customer success teams, and built collection workflows that recovered aged invoices without damaging client relationships. NetSuite and SAP experience.

CONTACT INFORMATION

(919) 555-0148

marcus.delgado@example.com

Raleigh, NC 12345

KEY SKILLS

- NetSuite
- SAP S/4HANA
- Cash application
- Deduction management
- Credit risk analysis
- Excel (pivot tables, VLOOKUP, Power Query)
- Lockbox processing
- Dispute resolution
- B2B collections
- Month-end close support

PROFESSIONAL EXPERIENCE

Accounts Receivable Analyst | Brightwall Logistics, Raleigh, NC
2021 - Present

- Manage a portfolio of 380+ active accounts averaging $4.2M in monthly billings across freight and warehousing customers.
- Cut DSO from 58 to 41 days over 18 months by restructuring dunning cadence and escalating disputed items within 5 business days.
- Reconciled a backlog of unapplied cash that had been sitting for over a year, clearing roughly 600 line items and freeing balance-sheet noise.
- Partner with sales ops on credit holds, balancing collection risk against keeping strategic accounts moving.
- Train new AR coordinators on NetSuite, lockbox processing, and the company's chargeback workflow.

Accounts Receivable Coordinator | Kettler Industrial Supply, Greensboro, NC
2018 - 2021

- Posted daily cash receipts averaging $180K across ACH, lockbox, and credit card channels with 99.6% application accuracy.
- Investigated short-pays and deduction claims, recovering about $112,000 in invalid customer deductions during 2020.
- Rebuilt the customer credit application process after audit findings flagged inconsistent file documentation.
- Issued monthly statements and led the soft-collection calls for accounts 30 to 60 days past due.

EDUCATION

B.S. in Accounting, North Carolina State University, 2018

Certified Credit and Collection Professional (CCCP), 2022