



Chattanooga, TN 12345



(423) 555-0119



r.holloway@example.com

KEY SKILLS

- Long-term placement coverage (K-12)
- Self-contained and CDC classrooms
- Algebra I and middle school math
- Skyward, Schoology, PowerTeacher
- SmartFind Express and Frontline
- IEP and BIP implementation
- CPI de-escalation
- Small-group reading intervention
- State testing protocols
- Parent conference facilitation

Jason Adams

Substitute Teacher

Substitute teacher with 11 years of K-12 coverage including multiple long-term placements in math and special education settings. Preferred sub for three building principals, with a current Tennessee Permanent Substitute License and ParaPro credential. Comfortable in self-contained, inclusion, and general-ed classrooms.

PROFESSIONAL EXPERIENCE

LONG-TERM SUBSTITUTE TEACHER

HAMILTON COUNTY SCHOOLS, CHATTANOOGA, TN | 2019 – PRESENT

- Completed 5 long-term placements ranging from 4 to 18 weeks, including Algebra I, 6th grade math, and a self-contained CDC classroom.
- Maintained gradebook in Skyward, posted weekly to Schoology, and ran parent conferences during the 18-week Algebra I leave.
- Worked with co-teachers and case managers on IEP minutes for 22 students during the special education placement.
- Earned a \$1,200 long-term sub differential in 2023 and renewed for a second placement at the same school the following year.
- Carried a sub kit with bell-ringers, exit tickets, and brain breaks for day-to-day calls between assignments.

SUBSTITUTE TEACHER

BRADLEY COUNTY SCHOOLS, CLEVELAND, TN | 2016 – 2019

- Covered grades 3-8 across 11 buildings; named to the principal-preferred sub list at two schools.
- Handled lunchroom and bus duty rotations alongside classroom coverage.
- Used SmartFind Express to accept assignments and averaged 4 days of work per week during the school year.
- Supported state testing windows as a hall monitor and read-aloud accommodation provider.

PARAPROFESSIONAL / SUBSTITUTE

SEQUATCHIE VALLEY ACADEMY, DUNLAP, TN | 2014 – 2016

- Supported a 1st grade inclusion classroom 4 days per week and subbed across the building on the 5th.
- Pulled small groups for phonics intervention using Wilson Foundations materials.
- Tracked behavior data on 3 students with BIPs and reported daily to the case manager.
- Covered for the building's regular substitute during her 6-week medical leave.

RECREATION LEADER

CITY OF CHATTANOOGA PARKS & REC, CHATTANOOGA, TN | 2012 – 2014

- Led summer day camp for 25 children ages 6-12, planning daily schedules and field trips.
- Trained 4 seasonal counselors on group management and emergency procedures.
- Built parent communication routine using sign-in sheets and Friday newsletters.

EDUCATION

B.A. in Sociology, University of Tennessee at Chattanooga, 2012

Tennessee Permanent Substitute License, current

ParaPro Assessment, passed 2017

Crisis Prevention Institute (CPI) trained, recertified 2024